



Department of Codes Compliance
2400 Washington Avenue
Newport News, VA 23607
757-933-2311/757-926-8311(fax)

DEMOLITION PERMIT REQUIREMENTS

Demolition means, “the removal of the complete structure, from roof to, and including, the foundation.” If a portion of a building is to be removed and part of the structure is to remain, this is considered a building alteration. In such cases, a building permit would be issued. The demolition process requires the disconnection of all utilities prior to having a permit issued.

General Requirements

- Contractors applying for a demolition permit must have a current state contractor’s license with a BLD or H/H specialty. Registration with our Department is required. Payment of a local BPOL tax may also apply and can be verified by contacting the Commissioner of the Revenue @ 757-926-8752.
- Request service disconnection and/or inspection for:
 - A. Electric- from Dominion Virginia Power @ 1-888-667-3000
 - B. Gas- from Virginia Natural Gas @ 1-866-229-3578
 - C. Water- from Waterworks @ 757-926-1000
- A sewer cap off and cleanout verification inspection is required. Contact the Plumbing Section @ 757-926-8865 to schedule the inspection. If a sewer cleanout at the street does not exist a plumbing permit is required prior to installation. The Plumbing Permit application may be filed by a licensed Plumbing or H/H contractor.
- Obtain Right-of Way and/or Land Disturbance permit(s) if necessary, from the Engineering Department @ 757-926-8611
- Commercial Buildings require a fire inspection from the Newport News Fire Department @ 757-247-8873
- Complete Building Permit application for each building. Include an asbestos certification form and service disconnection letters.
- Review by the Environmental Services Division of the Department of Engineering is required if the property is located in a Resource Management Area (RMA) or Resource Protection Area (RPA). A plat or map may be necessary for this review.

Fees

- The demolition permit fee shall be forty dollars and eighty cents (\$40.80) for a building not exceeding two hundred fifty (250) square feet and one hundred and two dollars (\$102.00) for all others. Storage/utility buildings with floor areas not exceeding two hundred fifty-six (256) square feet require no demolition permit. The fee for the plumbing permit required for installation of a cleanout shall be fifty-six dollars and ten cents (\$56.10).