



PARCEL ID# \_\_\_\_\_

# Mailing Address Change Request

*This form must be completed and returned by the property owner or an authorized agent to the Real Estate Assessor's Office via email or by mail.*

**Return address:** City of Newport News, Real Estate Assessor's Office, 700 Town Center Drive, Suite #220, Newport News, VA 23606.

(OFFICE USE ONLY)

**Date Received** \_\_\_\_\_

**Date Processed** \_\_\_\_\_

**Return via fax:** (757) 926-1940

**Return via email:** [restate@nnva.gov](mailto:restate@nnva.gov)

*Completed hand printed forms should be returned with a legible owner's name. Multiple parcels are required on a separate page with the same information as requested below.*

## PROPERTY INFORMATION AS RECORDED IN OWNERSHIP

**Property Address:**

\_\_\_\_\_

**Owner of Record:**

\_\_\_\_\_

**Signature of Owner:**

\_\_\_\_\_

## REVISED ADDRESS INFORMATION

**Mailing Address:**

\_\_\_\_\_

\_\_\_\_\_

**City, State & Zip:**

\_\_\_\_\_

**Telephone Number(s) & E-mail:**

\_\_\_\_\_