



2400 Washington Ave., 2nd Floor
 Newport News, Virginia 23607
 (757) 926-8761 · (757) 926-7559 fax
developmentservices@nnva.gov

Plat Application

A complete submittal consists of this signed application along with a digital copy of the plat (as a single file, not individual sheets) and the appropriate submittal fee(s).

Date:	Project Name:
Project Address:	
Applicant:	Phone:
Address:	
Email:	

Engineer/Surveyor/Architect (if different than applicant)

Contact:	Company:
Address:	Phone:
Email:	

NON-REFUNDABLE FEES:		RECEIPT #
Filing Fee	\$200.00	
Plus \$25.00 per lot shown on the plat		
Filing Fee Total		
Recordation Fee		
Sheet size of 8.5" x 14" (legal size paper)	\$21.00	
Sheet size larger than legal size paper	\$20.00/sheet	
Total Fee		

All plats shall meet the minimum requirements set forth by the Administrative Code of Virginia (18VAC10-20-370) and Appendix B - Subdivision Regulations of the Newport News Code of Ordinances.

My signature, acting on behalf of the property owner, gives the designated agent for the city of Newport News the right of entry on this property, for the purpose of inspection and monitoring for compliance with the Newport News Code of Ordinances.

Applicant Name (print) Applicant Signature Date